**Investment Officer**

**Office of the Connecticut State Treasurer**

**Annual Salary Range: $108,792 - $148,341**

**Job Description**

In the Pension Fund Management Division of the Office of the State Treasurer, this class is accountable for managing one or more investment programs or trust funds (e.g., real estate, short term, equities, international trade, etc.).

Receiving general direction from an Investment Officer or other employee of a higher grade and supervising professional and clerical staff as assigned, the Investment Officer performs the following duties:

* Plans, directs and coordinates the implementation and operation of an investment program or trust fund (e.g., real estate, short term, equities, international trade etc.);
* Maintains close contact with government and private sector officials (e.g., investment banking firm employees, external investment advisors, financial consultants, bank officials, corporate treasurers, clients of the Investment Division, etc.);
* Conducts periodic reviews of on-going investment programs and recommends changes in strategy as required;
* Stays informed on events and other factors which could affect investment programs;
* Conducts feasibility reviews of potential investments and makes appropriate recommendations;
* Analyzes economic indicators in investment markets;
* Decides priorities of investment options;
* Maintains appropriate performance records;
* Prepares reports requested by the State Treasurer;
* Performs related duties as required.

**Required Knowledge, Skills, and Abilities**

Successful candidates will have considerable knowledge of investment practices and procedures including specific disciplines required for performance of duties (real estate, short term, etc.) as well as considerable ability to analyze and evaluate investment alternatives. The ability to plan and accurately maintain appropriate controls and records of investment transactions and prepare financial and analytical reports is required, as is superior oral and written communication skills and proven supervisory ability.

**Appointment**

This position is filled by appointment and serves at the pleasure of the Connecticut State Treasurer in accordance with Sections 3-13 and 3-13a of the Connecticut General Statutes.

All employees are required to wear masks in the State Office Building.

All State employees shall follow the guidelines as listed in Executive Orders 13F (3a) and 13G (3a).

**To Apply**

Please contact our Human Resources Office at [ott.recruiting@ct.gov](mailto:ott.recruiting@ct.gov).